



**MEMORANDUM**

**Highway  
Department**

Jason Benson, P.E.  
County Engineer

Thomas B. Soucy, P.E.  
Deputy County Engineer

Blaine Laaveg  
Superintendent

TO: Cass County Commission  
FROM: Jason Benson, Cass County Engineer *JPB*  
DATE: October 27, 2022  
SUBJECT: Consent Agenda Item for November 7, 2022 Commission Meeting: Horace Shared Use Path Project Letter of Support

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The City of Horace is requesting a letter of support for the Cass County Road 17 Shared Use Path Phase 4 and Phase 5 grant request.

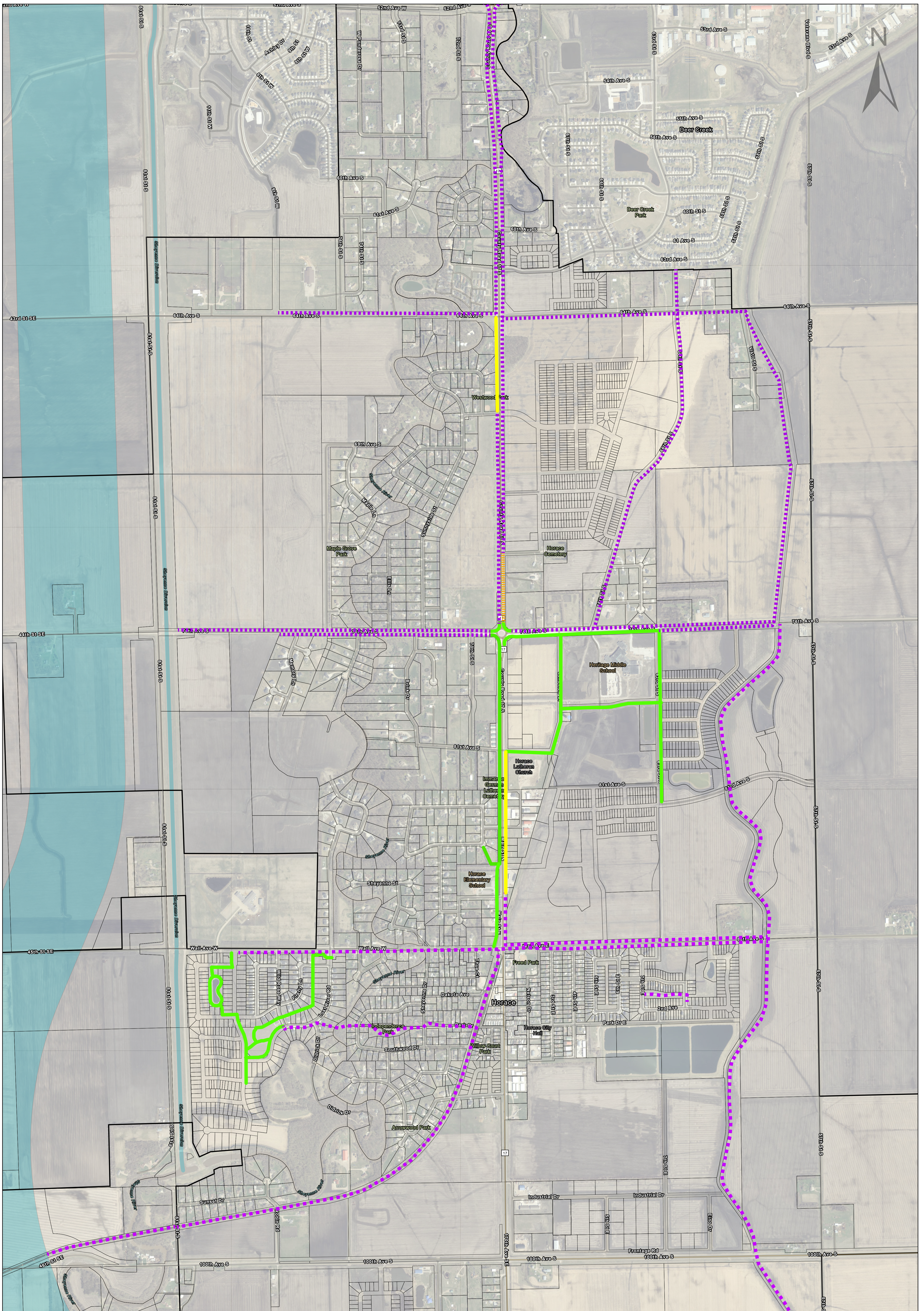
This letter of support is for the FY 2024 – 2025 Transportation Alternative Grant Application for a Federal Aid project of constructing a shared use path along the east side of Cass Road 17 from 81st Ave S to 3<sup>rd</sup> Ave N and the west side of County Road 17 from 68th Ave S to 64th Ave S. These projects will tie into similar shared use projects have been completed or are scheduled from 88th Ave S to 68th Ave S.

This project will be completed within the Cass County road right of way. However, the construction will be the responsibility of the City of Horace and the project funding will be an 80:20 cost share with federal funding and the City of Horace responsible for the local cost share. Cass County has no financial obligation for this project.

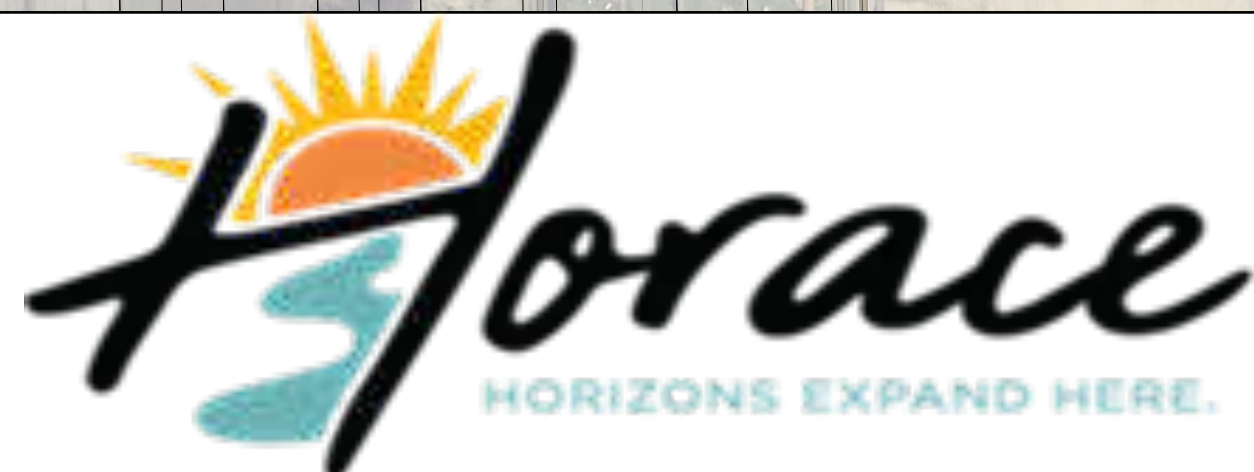
**SUGGESTED MOTION:** Authorize chair to sign the letter of support for the City of Horace for the FY 2024 – 2025 Transportation Alternative Grant Application.

1201 Main Avenue West  
West Fargo, North Dakota  
58078-1301

701-298-2370  
Fax: 701-298-2395



# City of Horace Shared Use Pathway Master Plan



- - - - - Proposed Shared Use Paths (Future)
- FY 2024-2025 TA Proposed Shared Use Paths
- Existing Shared Use Paths
- - - - - Planned Shared Use Path Construction - 2023

Esri Community Maps Contributors, County of Cass, ND, State of North Dakota, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Fargo, North Dakota, Maxar



November 7, 2022

## Board of County Commissioners

Chad M. Peterson  
Fargo, North Dakota

Rick Steen  
Fargo, North Dakota

Jim Kapitan  
Fargo, North Dakota

Duane Breitling  
West Fargo, North Dakota

Mary Scherling  
Stanley Township,  
North Dakota

Ms. Cindy Gray  
MetroCOG Executive Director  
Case Plaza Suite 232  
1 2nd Street North  
Fargo, ND 58102

RE: City of Horace FY 2024 – 2025 Transportation Alternative Grant  
Application

Dear Ms. Gray,

Fargo-Moorhead Metropolitan Council of Governments (MetroCOG) is reviewing applications for the FY 2024–2025 Transportation Alternative (TA) Grant Application. The City of Horace is applying for this TA funding for Shared Use Paths (SUP) along Cass County Highway 17. Over the past several years Cass County has supported the City of Horace in constructing similar SUPs along Cass County Highway 17. We support the continued build out of this SUP network to access both newer and older developments within Horace and connect them to schools and commercial areas within the Cass Highway 17 corridor.

The Cass County Board of Commissioners fully supports the funding and construction of these SUPs along Cass County roads within Horace. We ask MetroCOG to approve the applications for the Cass County Highway 17 SUP Phase 4 and Phase 5.

Respectfully,

Chairman Rick Steen  
Cass County Board of Commissioners

cc: Jace Hellman, City of Horace, Community Development Director

PO Box 2806  
211 Ninth Street South  
Fargo, North Dakota 58108  
701-241-5609  
[www.casscountynd.gov](http://www.casscountynd.gov)



**M E M O**

TO: Cass County Commission

FROM: Jim Prochniak, Cass County Emergency Manager

DATE: October 31, 2022

SUBJECT: Multi-Hazard Mitigation Plan Update

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Cass County Emergency Management is starting the process of updating the County Mitigation Plan. The current plan expires October 6, 2024.

As part of the requirement for starting the update is a signed letter which indicates a commitment to participate in the planning efforts. Please see attached letter.

**Suggested motion:** Authorize Commission Chair to sign participation letter indicating Cass County's intention to participate in the County Multi-Hazard Mitigation planning process.

Attachments:

1. Multi-Hazard Mitigation Plan Commitment Letter



# Emergency Management

Telephone: 701-476-4068  
ProchniakJ@casscountynd.gov

October 31, 2022

Cass County Commission  
211 9<sup>th</sup> Street S.  
Fargo, ND 58103

Dear Commissioners,

Cass County Emergency Management would like to inform you of important information regarding the Cass County Multi Hazard Mitigation Plan (MHMP). FEMA regulations for local and tribal governments require that MHMP's be updated and resubmitted to FEMA for approval every five years.

As you are aware, local governments and tribes acting as sub grantees must have a FEMA approved MHMP in order to apply for and/or receive project grants under the following hazard mitigation assistance programs:

- Hazard Mitigation Grant Program (HMGP)
- Building Resilient Infrastructure and Communities (BRIC)
- Flood Mitigation Assistance (FMA)

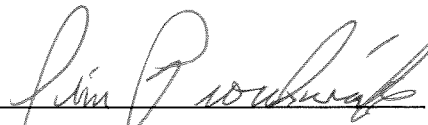
Project grants obligated under any of these programs prior to the expiration of a FEMA approved mitigation plan are not affected by this policy, and will continue to be administered under the terms of the grant award. To maintain eligibility for these grants, regulations require that a local government and tribe acting as sub grantee must have an approved MHMP at the time it receives the grants. Therefore, if any MHMP's lapse (i.e., expires before the new or updated plan is approved by FEMA), those jurisdictions will not be eligible for, and FEMA will not award, grant funds for projects under any of the above programs during the lapse. The fact that the local government or tribe had a FEMA approved MHMP when a declaration occurred, or when a PDM or FMA grant application was submitted, is not sufficient to receive funds after the plan has expired.

**The Cass County Multi Hazard Mitigation Plan expires on October 6, 2024 and we will begin our update process soon.** This signed letter serves as your jurisdictions letter of intent to participate in the Hazard Mitigation Plan update by having at least one person be the voice of Cass County, either by attending meetings and/or collaborating through electronic communications.

**Please sign and return to Cass County Emergency Management by mail/email no later than November 30, 2022.**

Cass County:

\_\_\_\_\_  
Signature and title of County Official

  
\_\_\_\_\_  
Jim Prochniak, Cass County Emergency Manager

\_\_\_\_\_  
Signature Date of County Official

*10/31/22*  
\_\_\_\_\_  
Signature Date of Emergency Manager